

**Joint Committee on Drinking Water Additives – System Components**  
**Meeting Summary**  
**NSF, Ann Arbor, Michigan**  
**November 30, 2023**

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V **New Issue Papers/ Action Items**

**C. Normalization Factors (DWA-61-2023-12)**

**Motion:** Form a task group to review the normalization factor for section 4. K. Frakes motioned; K. Foster seconded.

**Discussion:** B. Hatton reported that when calculating the normalization factor (NF) for a product, clause N-1.8.3.1 states that “the N2 term shall always equal one when calculating normalized static concentrations.” The normalization instructions for Section 4 products are found in Section 4.7 rather than Annex N-1. There is no mention in section 4.7 of assigning a value of one to N2 when calculating normalized static conditions even though the examples and guidance in the related tables.

The group raised concerns about the impact of this clarification on the normalization Section 8 task group. K. Licko also mentioned that the aim of the 61 Reorganization Task Group is to address confusing language, but this clarification may affect the calculation of the "N-2" value in section 4.7. She added that she agreed with the proposed change but highlighted that it will have an impact. C. Harbour proposed that if this clarification has a significant impact, it should be moved to the normalization section 8 Task Group. K. Foster noted that there seem to be inconsistencies among certifiers regarding this matter. Overall, the discussion centered around the need for clarification and potential impact on the normalization task group and certifiers. F. Lemieux suggested forming a task group to address this issue specifically for section 4.

**Vote:** All in favor.

**Motion passed.**

**TG:** Brook Hatton (chair); Doug Frederick; Misty Guard; Katie Foster; Kyle Frakes; Kristin Licko; Jacob John; Ryan Nadel; Dan Fellers; Jim Kendzel; Tina Donda

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